

Effort PI Briefing Available On-line

As a follow-up to the announcement made at RAF, I am writing to share news of UCLA's progress in the area of effort reporting. I am happy to report that in the last four months, we have made a significant improvement in our effort reporting metrics.

While we have made good progress, our work to maintain compliance with federal effort reporting standards continues. I am including here a link to the "Effort Reporting Briefing for Investigators" developed by a faculty committee formed by the UC Office of the President, which is specifically geared toward PIs. Some highlights of the training include:

- Explanation of key effort reporting concepts (e.g. who must complete an effort report, and what kind of effort must be certified)
- Examples of common effort reporting scenarios (e.g. PIs with summer salary, cost sharing or salary caps)

This is an excellent training to share with your PIs who may still have some questions about effort reporting. **I also distributed the link as well as each organization's current list of open effort reports to each Dean on August 3.**

You can find the training at: <http://www.research.ucla.edu/efm/EffortRpt.htm>

Thank you for your assistance in this important compliance function. If you have questions, or need assistance with effort reports, please contact ERS Support at ershelf@research.ucla.edu.

Sincerely,

Marcia L. Smith
Associate Vice Chancellor
Office of Research Administration