

Linking Expense Accounts to Sponsored Award Funds

Program Type	Link to Account With:	
	Account Number Beginning With	And Account Function* Equal To
App Org Res, Basic Org Res, Dev Org Res, Other Org Res, or CT-PI	44XXXX or 48XXXX	03 or 13—Research (General Campus or Health Sciences, respectively)
Capital Program	62XXXX—If Academic Unit 64XXXX—If Facilities Unit 66XXXX—If Central Administrative Unit	62 or 63—Public Service (General Campus or Health Sciences, respectively) 64—Operations & Maintenance 66—Institutional Support
CT Device, CT Drug, CT Gene Therapy, CT In Kind, or CT Other	44XXXX or 48XXXX	03 or 13—Research with 408420 UCOP Fund Group Code (General Campus or Health Sciences, respectively)
Equipment	Choose account based on nature of work (typically 44XXXX or 48XXXX, Research)	Choose function based on nature of work (typically 03 or 13, Research)
Indiv Fellow or Grad Div Fellow	77XXXX–79XXXX (for stipend portion) 40XXXX** (for admin. support portion, if any) <b>43XXXX – Semel Inst. Admin portion Only</b>	77—Financial Aid 01, 11, or 40—Instruction** (General Campus, Health Sciences, Summer Session, respectively)
Material Tran	N/A—no money involved	N/A—no money involved
Other Serv (includes interpersonnel agreements) or Public Serv	62XXXX—If Academic Unit 61XXXX—If Unex 66XXXX—If Central Administrative Unit <b>60XXXX – General Library Only</b>	62 or 63—Public Service (General Campus or Health Sciences, respectively) 61—University Extension 66—Institutional Support
Res Training or Training (includes NIH K & T awards)	40XXXX** (for salaries and other expenses portion) <b>43XXXX – Semel Inst. Admin portion Only</b> 77XXXX–79XXXX (for stipend portion) 61XXXX—If Unex	01, 11, or 40—Instruction** (General Campus, Health Sciences, Summer Session, respectively) 77—Financial Aid 61—University Extension

Notes:

\* Function refers to the Account Function field in the FS Account (AC) table and is not always the same as the first two digits of the Account field. **If a dept. provides an account with a function code different from the one indicated above, you must check with General Accounting prior to linking any accounts.**

\*\* Until further notice, awards administered by ORUs cannot be linked to instruction function accounts as ORUs can only have research, public service, or financial aid function accounts.

**- Department of Dentistry does not use cost centers so they will only provide accounts on their EPASS**

Last revised: 04/03/2020 Linking Expense Accounts to Sponsored Award Funds.doc